

Citywide Council for District 75

Minutes BUSINESS MEETING

Date: July 3, 2019 **Time:** 6:30 PM – 9:00PM

Location: Court Square Conference Center
45-18 Court Square, 2nd fl., L.I.C, NY

MEETING CALLED BY	Shamel Lawrence, President
FACILITATOR	Shamel Lawrence, President
TIME KEEPER	Craig E. Spencer, Council Member
ROLL CALL & NOTE TAKER	Grisel Cardona, Recording Secretary
ATTENDEES	Shamel Lawrence, Sr., President- Present, Grisel Cardona, Recording Secretary- Present, Amy Ming Tsai, Council Member- Present, Debra Altman, Council Member- Present, Craig E. Spencer, Council Member- Present, Tiesha Groover, Council Member-Present, Yanira Alameda, Council Member-Absent and Angela Velez, Council Member-Excused
MEETING START	Start: 7:49 pm Adjourn: 9:30 pm Debra Altman made a motion to open the Business Meeting and Craig E. Spencer 2 nd Shamel Lawrence made a motion to adjourn the Business Meeting and revisit the Calendar Meeting (see Actions) 9:30pm

Meeting Minutes:

Call to Order: Shamel Lawrence Sr.

Introduction of Sworn in Members: Established during the Annual Meeting

Review Officer Roles: Read from the CCD75 bylaws

Review Committees: Read from CCD75 Standing Committee Sheet

Select Committee Chairs (by CCD75 President): Mr. Lawrence went over the committees and asked if anyone would like to add a committee before proceeding to the naming of the chairs. Mr. Spencer then wanted to pass a motion to pass for a new committee for legislation when it comes to mayoral control. The council voted and agreed to have the committee on legislation. Committee Chair roles were read and Mr. Lawrence then gave out chair positions:

- Outreach: Ms. Cardona(Chair)/Ms. Tsai (Co-Chair)
- Busing and Safety: Ms. Tsai
- Capacity and Utilization: Mr. Spencer (Chair)
- Legislative Committee: Ms. Altman (Chair)
- Student Outreach and Workforce: Ms. Groover (Chair)/Ms. Altman (Co-Chair)
- Bylaws: Mr. Lawrence (Chair)/Ms. Tsai (Co-Chair)

Review Committee Chair Roles: Roberts Rules Second Editions was provided to the council to review.

Format Council Business & Calendar for 2019-2020 (Meeting Dates & Venue: Vote): The calendar dates were also Established and motions to have DEC, JAN, and FEB meetings to be combined. The motions were voted and agreed upon with a number of six votes.

- July 24th, 2019- L.I.C
- August 7th,2019- L.I.C
- September 4th, 2019- L.I.C
- September 18th, 2019- Staten Island
- October 2nd, 2019- L.I.C
- October 16th, 2019- De Clinton High School (Bronx) (collaboration with CEC 10)
- November 13th, 2019- combined meeting- L.I.C
- December 4th, 2019- combined meeting- Tweed
- January 8th, 2020- combined meeting- Tweed
- February 12th, 2020- combined meeting- Tweed
- March 4th, 2020- L.I.C

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- March 18th, 2020- Brooklyn location
- April- combined meeting with CCSE date to be determined and time will be determined.
- May 6th, 2020- L.I.C
- May 20th, 2019- location to be determined
- June 3rd, 2020- Staten Island Location to be determined
- June end of the year celebration Ms. Tsai, Ms. Cardona, and Ms. Garcia (AA) will coordinate the celebration.

Revisit 2018-2019 Reversal to the Business & Calendar Meeting: Note: See vote below

Summer Scheduled July Meetings (Review Bylaws/Topics & Guest Speakers): Note: See vote below

Council Members Attendance (Participation / Serving on the CCD75): The President informed the council their attendance/participation during meetings (Council, DOE, Trainings) and events are part of the functioning of the council.

Council Member Contact Form (Provided to the A.A.): Members provide their contact information to the A.A.

Oath of Office (Provide to FACE): Given to members to follow up with FACE

Review CCD75 Original Mission Statement: Read by Debra Altman

Quick Review 2016 & 2017 CCD75 Bylaws: The President informed the council the members will focus on the 2017 Bylaws to review and revise.

Adjournment of Business Meeting:

ACTIONS:

VOTES	Motion made	Voice –Vote Tally
Revisit 2018-2019 Reversal to the Business & Calendar Meeting Reverse and adhere to have the business meeting the first of each month and the calendar meeting the third of each month.	Amy Ming Tsai, made a motion Craig E. Spencer, 2 nd	6-Yes 1-Excused 1-Absent
Motion to Combine November’s Business/Calendar Meeting: 11/13/19	Shamel Lawrence, made a motion Craig E. Spencer, 2 nd	6-Yes 1-Excused 1-Absent
Motion to Combine December Business/Calendar Meeting: 12/4/19 Motion to combine June Business/Calendar Meeting: 6/3/2020	May Ming Tsai made a motion Debra Altman, 2 nd	6-Yes 1-Excused 1-Absent
Motion to host the End of the Year Celebration to be held on another date. Co-Chaired by Amy Ming Tsai and Grisel Cardona	Shamel Lawrence made the motion Craig E. Spencer, 2 nd	6-Yes 1-Excused 1-Absent
Motion to Combine August Business/Calendar Meetings. 8/7/19	Shamel Lawrence made the motion Debra Altman, 2 nd	6-Yes 1-Excused 1-Absent
Motion to do a joint meeting with CCSE in April. Information will be provided at a later date. .	Shamel Lawrence made a motion Craig E. Spencer, 2 nd	6-Yes 1-Excused 1-Absent
A Call to Add CCD75 Budget Meeting to Business Meeting To discuss the CCD75 budget sent to the council to review.	Shamel Lawrence made a call to add the Budget to Business Meeting	6-Yes 1-Excused 1-Absent
Add to Outreach (Committee) live Stream media/text/i-messenger	Amy Ming Tsai made a motion Craig E. Spencer, 2 nd	6-Yes 1-Excused 1-Absent
Add Committee on Legislation to adhere to the CCD75 Bylaws	Amy Ming Tsai made a motion Craig E. Spencer, 2 nd	6-yes 1-Excused 1-absent
A Call to Add Legislative Committee on Mayoral Control & State	Craig E. Spencer made a motion Craig E. Spencer, 2 nd	6-Yes 1-Exused 1-Absent
A Call for the CCD75 Bylaws 2017 (Wording) Review/Revise the CCD75 bylaws making the bylaws up to par to Roberts Rules Law of Order, D-150, State Law as well as formatted with the consensus of the council. The A.A. will transcribe the bylaws to ensure transparency among members. Additional description will be added.	Debra Altman made a motion Amy Ming Tsai, 2 nd	6-Yes 1-Excused 1-Absent
Shamel Lawrence made a motion to adjourn the Business Meeting and revisit the Calendar Meeting	Shamel Lawrence made a motion 2 nd by Amy Ming Tsai	6-Yes 1-Excused 1-Absent

