



CITYWIDE DISTRICT 75 COUNCIL

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**CEC District 75
Special Education**

MINUTES WORKING MEETING

The Working Meeting of the Citywide District 75 Council was held on Wednesday, **October 5, 2011** at 6:00 pm at 45-18 Court Square, Long Island City, NY 11101. The following people were in attendance.

*Note: Mr. Williams, President called the working meeting to order.
Call to Order at 6:30 PM the Working Agenda

1. Roll Call

Able Alagbe	Present
Charlene Carroll-Hall	Present
Maureen Dantzler	Present
Jackie Pierre-Louis	Excused
Allison Bridges-Matthews	Excused
Diamaris Magarin	Present
Gloria Ann Smith	Present
Alicia Valeus	Present
Joseph Williams	Present

- Note: Jackie Pierre-Louis was excused due to family emergency in Haiti.
- Allison Bridges-Matthews was excused.

2. Consideration of Agenda and Time Allocations

3. Appointment of Time Keeper

Charlene Carroll-Hall, Council Member

4. Review Council Protocol During Calendar(Public) Meetings

Joe Williams, Council President discussed the protocol and procedures of the council during public meetings.

5. Review of 2011-2012 Calendar Schedule

The next Calendar Meeting (October) will be held at 52 Chambers Street, 2nd floor conference room, Manhattan, NY. The topic: Introduction and Q&A with Chancellor Walcott, Portfolio and Related Services (Topic-Education-D75)

6. Review Reimbursements Forms (Addition: Pertaining to Child Care Reimbursements).

The council was presented with a revised child care reimbursement form to submit monthly. The council reviewed the reimbursements procedures as well as reviewed the monthly Council Budget submitted by Minnie Paulson, Budget Officer for D75.

Mr. Williams presented to the council that he would like to order an apple I-pad 64GB with wi-fi 3G networks and recorder for his day to day work for the council. During his travels (meetings and D75 schools) he would like to record his meetings as well as his need to have access to the internet throughout his day. Also presented to the council by the AA is a list of items needed for the office.

Large manila envelopes, Sony ICDSX 712 Recorder with Dragon Natural Speaking Software File Cabinet (4 -5 Draws large), Copy paper (4 boxes), Book Binders (4), File Folders (6 boxes), Xerox Document 3220 Scanner, Sea Gate Free Agent Go Flex 1,5TB Port HD (hard drive), Brother TN-620

Toner Cartridge (3 boxes) and Water (6 cases). Mr. Williams asked the council if they were okay with the said purchase and all agreed. The AA will follow through with the order of items.

7. **Monthly Budget/Allocations**

Please see above, both items 6 and 7 were combined during the working meeting.

8. **Camp Fair 2012/RCSN**

Tabled until the next working meeting; Allison Bridges-Matthews will be able to present to the council her suggestion in November.

9. **Note:**

Joe Williams presented to the council his monthly schedule for September and October. Items on the calendar that were completed and items that the council; as part of council duties will need to participate with.

Joe Williams mentioned that Jackie will be returning during the October calendar Meeting or November Working Meeting.

Joe Williams brought to the attention of the council that the office may locate to the District 75 Main Office at 400 First Avenue once appropriate space has been located. Mr. Williams asked for the council to voice their opinion on the relocation and to vote on the move.

Joe Williams made a motion to call for a vote on the Council's Office to District 75 Main Office.

6- Yes 1 –No

Joe Williams informed the council that he has been working closely with OFIA (now called FACE).to implements a few plans for increased parent involvement as well as D75.

Mr. Williams informed the council he was elected the President of Presidents' Council for District 75 and is looking forward to having both council works together to increase parent involvement. As well as bring to the forefront the issues concerning children with disabilities and IEP's.

Joe Williams informed the council that due to the incident that took place in early September regarding students of D75 who were left and lost on a school bus and left parents in a panic the council has taken a strong stance in changes that need to be made with the bus company involved (including the driver and matron). On September 15th Joe met with OPT and was informed that the driver was fired and the matron was removed. Parents who wanted their child transferred to another school closer to home were approved. Students were placed onto a mini bus and the bullies on the bus were removed. During the Calendar Meeting in Staten Island all the issues were resolved except one. CD75C has been receiving favorable press for the work that they have been during regarding busing. Most importantly the parents have been responding favorably. Their will be a new bus form produced by the council and emailed to the Principals, Parent Coordinators of district 75. Parents will fill out the form, send it back to the council, will be scanned and sent to OPT for a response.

The Citywide District 75 Parent Booklet will be translated into different languages and sent to the parent coordinators to pass along to the parents. The council will bring the booklet to Calendar (Public Meetings) for parents and invited guests to review.

Meeting Adjourned at 9:00 pm